

Addendum No. 1  
2024 Rental Car RFP

Scheduled Site Tours are available at 2:00 P.M. PST, on Friday, March 22nd and Friday, March 29nd. Should there be technical questions they can be addressed at this time. The building is still a construction site. We will meet in the parking lot of the new building located about ¼ mile to the east of the existing terminal building. Wear boots, open toed shoes and tennis shoes are not allowed. We will all enter the job trailer to check in at the same time, to put on Personal Protective Equipment (PPE). If you have your own safety vest, safety glasses and hard helmet (not hard hat), please bring them with you. If not, Hoffman Construction does have extra PPE we can borrow. Please let [cherri.gentry@pullman-wa.gov](mailto:cherri.gentry@pullman-wa.gov) know how many people will be attending from your agency by 2:00 the day before the tour.

The move in transition will begin on Wednesday, April 24, 2024, with the first flight anticipated to be in mid-May 2024. (PPE will no longer be required)

Avis Budget:

I wonder if I might also ask you if it would be possible for one of our Avis-Budget IT Field techs to take a look at the 3 spaces to get a sense of any IT needs that they may have (electrical, ethernet connection, etc.) or if that is something we may be able to request?

For IT questions please contact [Jeremy.Vorheis@meadhunt.com](mailto:Jeremy.Vorheis@meadhunt.com) or [David-Shord@hoffmancorp.com](mailto:David-Shord@hoffmancorp.com) . Technical questions can also be answered during the schedule site visit on 3/22 and 3/29.

New Address:

Building	3625 NE Airport Drive
Address	Building 230 Pullman, WA 99163
Box 1	Airport Administration
Box 2	TSA
Box 3	Overland West (Hertz)
Box 4	TBD
Box 5	Horizon Air (Alaska Airlines)
Box 6	Avis/Budget (MIA)
Box 7	TBD
Box 8	TBD
	Horizon Air
Example	3625 NE Airport Drive Building 230, Box 5 Pullman, WA 99163