

DIVISION I
INVITATION TO BID
Pullman-Moscow Regional Airport
Pullman, Washington
AIP Project No. 3-53-0051-067-2023

Project Name: Glycol Recovery Vehicle Procurement

Bid Date: Tuesday, November 28, 2023, at 4:00pm local time

Sealed bids, subject to the conditions contained herein, for improvements to the Pullman-Moscow Regional Airport, Pullman, Washington, AIP Project No. 3-53-0051-067-2023 will be received by the Pullman-Moscow Regional Airport Administration Office located inside the passenger terminal building, 3200 Airport Complex North, Pullman, Washington, 99163, until Tuesday, November 28, 2023 at 4:00pm local time (according to the clock on the south wall in the passenger terminal building), at which time said bids will be publicly opened and read aloud.

Description of Work. Procurement generally consists of furnishing and delivering a new Glycol Recovery Vehicle as described in the technical specification provided in Division 6.

Bidding Documents. Complete digital bidding documents are available from Quest CDN at www.questcdn.com. Interested parties may download the digital documents for a non-refundable fee of \$25.00 by inputting Quest Project No. 8481139 on the Project Search page. The Planholder's List is also available at this website. Addenda will be issued through Quest CDN only. Bidders must download the digital documents online to be placed on the Planholder's List and to receive automatic e-mail notification of addenda. Those downloading the bidding documents electronically are personally responsible for verifying the completeness of bidding documents received. Failure to download a complete set of digital bidding documents will not be a factor considered in the evaluation of bids or form the basis for any bid protest. Please contact Quest CDN at (952) 233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

A copy of the bidding documents may be examined at the Pullman-Moscow Regional Airport Administration Office beginning on November 6, 2023. To view the documents at this location, call 509-338-3223 to schedule an appointment. This copy is for review only and may not leave the office nor be photocopied at this location.

Bid Conditions. The Bidder must supply all information required by the bidding documents and must bid on all items presented. Bids must be completed and signed in space(s) provided on the enclosed blank bid form or the bid will be subject to rejection. Bids may be held by Pullman-Moscow Regional Airport Board for a period not to exceed 30 days from the date of the bid opening for the purpose of evaluating bids prior

to award of contract. The Buyer reserves the right to reject any and all bids and to waive any informality in the bids received.

Each Bidder is individually responsible for the careful examination of the Bid Information, Proposal Forms, Contract Forms, General Conditions, Supplementary Conditions, Required Federal Contract Provisions, Technical Specifications, and all requirements of the procurement. The failure or omission by any Bidder to do so shall in no way relieve any Bidder from any obligation with respect to its bid.

Bid Security. A certified or bank check, cash, or a bid bond (Surety bond) in the amount of 5 percent of the total bid (including sales tax) shall accompany the proposal of each bidder. A check or bond shall be made payable to the “Pullman-Moscow Regional Airport Board.”

Performance Bond. The successful bidder agrees to furnish a performance bond for 100 percent of the Contract price. This bond will only be executed in connection with the award of a Contract to the successful bidder in order to secure fulfillment of all of the Bidder's obligations under such Contract.

Payment Bond. The successful bidder agrees to furnish a payment bond for 100 percent of the Contract price. This bond will only be executed in connection with the award of a Contract to assure payment of all persons supplying labor and material in the execution of the work provided for in the Contract, as required by Washington state law.

Federal Requirements for Federally Funded Projects. This Project is being partially funded under the Federal Aviation Administration (FAA) Airport Improvement Program (AIP). Bidders must comply with specific federally required provisions as listed herein and contained in the bidding documents. The following federal provisions are incorporated in this solicitation by reference:

1. Buy American Preference (49 USC § 50101)
2. Civil Rights – Title VI Assurance (49 USC § 47123; FAA Order 1400.11)
3. Debarment and Suspension (2 CFR part 180 (Subpart C), 2 CFR part 1200, DOT Order 4200.5)
4. Lobbying and Influencing Federal Employees (31 USC § 1352 – Byrd Anti-Lobbying Amendment; 2 CFR part 200, Appendix II(J); 49 CFR part 20, Appendix A)
5. Procurement of Recovered Materials (2 CFR § 200.322; 40 CFR part 247; Solid Waste Disposal Act).

Civil Rights - Title VI Solicitation Notice. The Pullman-Moscow Regional Airport Board, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, select businesses, or disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

Disadvantaged Business Enterprise. The requirements of 49 CFR part 26 apply to this contract. It is the policy of the Pullman-Moscow Regional Airport Board to practice nondiscrimination based on race, color,

sex or national origin in the award or performance of this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership. The Pullman-Moscow Regional Airport Board is an equal opportunity and affirmative action employer. Small, minority, veteran, and women-owned businesses are encouraged to submit bids.

Federal Fair Labor Standards Act. All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.

The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

Trade Restriction Certification. By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror –

- 1) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- 2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and
- 3) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC § 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR § 30.17, no contract shall be awarded to an Offeror or subcontractor:

- 1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR; or
- 2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list; or
- 3) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information

of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

Any questions regarding bids are to be directed to::

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Glenn A. Johnson, Pullman-Moscow Regional Airport Board, Chair

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